

Sample form, not for offline completion.

Visit <https://resca.awardsplatform.com> to enter.



# *Nomination Form and Criteria*

**Prior to submitting a nomination, please read and follow the guidelines provided below**

- **Each Nomination is judged separately and not based on the number of nominations received for the person**
- NO PERSON CAN SELF NOMINATE
- What Agency does the person you are nominating serve in as an employee (paid member) either full-time or part-time; or as an unpaid member (i.e. volunteer)?
- If they serve in more than one Agency, provide details of all Agencies. Nominate for the agency they stand out in the most and include information about the other agencies in the Community Service section of the application.
- Do they have regular contact with their local community?
- Do they assist with identifying priorities in their area of expertise or responsibility?
- Do they offer visible reassurance and improve the quality of life in their community?
- Do they have evidence of personal and/or professional achievement (certificates, etc.)?
- How do they demonstrate excellence in community service?
- Have they taken on any additional duties above and beyond their normal role within the Agency? Examples might include: mentoring, peer support, family support for colleagues, etc.
- Do they display exemplary ethical behaviour and integrity?
- Do they possess leadership qualities and team building skills?
- What initiatives or actual outcomes can be directly attributed to them above and beyond their normal role? These may be agency specific or community focused.
- What types of challenges has your nominee overcome?
- Is your nominee seen by the community as a valuable asset in the life of the local community – explain in detail.
- **A Winner of these Awards previously as a Volunteer of the Year and/or Officer in Paid Capacity, is ineligible to be nominated.**
- **A Finalist in these Awards, is ineligible to be nominated again within a period of 5 years.**
- **A Nominee not selected as a finalist can be nominated again and in the following year.**
- **Awards Ceremony - each finalist must attend at the Awards Ceremony to accept the Award in person. \*\***

# \*\*Ensure you select the correct State Awards in the first drop down box

**If at any stage you need assistance or require further information regarding the person you are nominating, we may be able to help, Please ring for ACT 0412 854 047, NSW 0403 732 505 or Victoria 0429 802 722**

Person Nominated - Full Name

First Name of person you are nominating

Last Name of the person you are nominating

Contact number of person you are nominating

Select State or Region of the person you are nominating

  
ACT  
NSW  
Tasmania  
Shoalhaven  
Victoria

Email address of the person you are nominating (optional)

Nominee Social Media Handles (if known) (optional)

What is the current role/Job title within the Emergency Service of the person you are nominating?

How long has the person you are nominating been an Emergency Services Member (If Known)?

Choose one of the following-

Paid employee

Volunteer in any capacity (unpaid member)

What Community/Town or Suburb is the Nominee's Emergency Service based?

Emergency Service Station (optional)

Emergency Service Division (If Applicable) (optional)

Region (If Applicable) (optional)

Squad (If Applicable) (optional)

Zone (If Applicable) (optional)

Read each question very carefully and ensure your answers are clear and concise.

This Section and the information you provide is what the judging panel will focus on when selecting the winner of each Emergency Service.

Include how the nominee demonstrates Community Service that supports Rotary's motto of "Service Above Self" - i.e. above and beyond their normal paid or unpaid role within the Emergency Service Agency

**Judging will be based on the information that you provide in your response to the following questions. Please ensure that you have researched and included all significant achievements of your nominee.**

What are the **normal/usual duties** of the person you are nominating as an Emergency Service Member? Tell us 100 how they perform their normal daily duties- what they do every day (100 words maximum) words

What has the person you are nominating done within their ESA role that demonstrates **Service Above Self** (i.e. 150 above and beyond their normal paid or unpaid role within their Agency) - include dates and duration of service words where possible. (eg after a natural disaster the member continued to visit and assist families for several months in clearing debris and rebuilding their lives in their personal time (150 word maximum)

This question is **CRITICAL** to your submission. 400

Tell us about the person you are nominating and their **Community Service**, include how long he/she has demonstrated Service Above Self (unselfish volunteer service). Please include the name/s of the community organisations that this person is involved in such as coaching school soccer team; St John Ambulance; Rotary; Lions; etc. If not officially a member of a community organisation, list what the nominee provides that supports this submission. (400 words maximum) words

List any other Emergency Service Agencies the person you are nominating is a member of. Please advise details of those service/s, e.g. Fire and Rescue, VRA, etc. Include the nominee's role in each agency and length of service and what they have done or are doing to demonstrate Service Above Self (150 words maximum) 150 words

Your First Name

Your Last Name

Your Contact Phone Number

Your email address

Relationship to the person nominated

- Work Colleague
- Agency colleague
- Friend
- Family Member
- Community Member

Do you agree to having your identity known to the nominee

- Yes
- No

Material may be supplied as follows:

1. Upload JPEG or PDF files. Maximum file size is 5MB per piece. A maximum of five pieces can be uploaded with your entry.
2. Video attachments may be hosted on a video site such as YouTube or Vimeo.
3. Provide website URL's to the publicly accessible campaign or active URL of a landing page. Please ensure any applicable usernames and passwords are provided and active.

# Awards Criteria

The Rotary Emergency Services Community Awards (RESCA) has been established to recognise Emergency Services Personnel who best exemplify Rotary's motto of Service Above Self (i.e. the community service the individual performs above and beyond their normal role within the Emergency Service Agency).

## **Nomination Criteria**

The nominee must be member of one of the Emergency Service Agencies in a paid (employee) or unpaid (volunteer) capacity and will be judged on:

- Community service over and above the call of normal duties that best exemplifies Rotary's motto of Service Above Self (i.e. community involvement when they are not working in their normal roles).
- Personal attributes
- Contribution to their organisation

Prior to submitting a nomination, please consider the characteristics/facts/guidelines we encourage you to consider prior to completing the online nomination:

- What Agency does the nominee serve in as an employee (paid member) either full-time or part-time; or as an unpaid member (i.e. volunteer)?
- If the nominee serves in more than one Agency, provide details of all Agencies. Nominate for the agency they stand out in the most and include information about the other agencies in the nomination.
- Does the nominee have regular contact with their local community? Do they assist with identifying priorities in their area of expertise or responsibility?
- Does the nominee offer visible reassurance and improve the quality of life in their community?
- Does the nominee have evidence of personal and/or professional achievement (certificates, etc.)?
- How does the nominee demonstrate excellence in community service?
- Has the nominee taken on any additional duties above and beyond their normal role within the Agency? Examples might include: mentoring, peer support, family support for colleagues, etc.
- Does the nominee display exemplary ethical behaviour and integrity?
- Does the nominee possess leadership qualities and team building skills?
- What initiatives or actual outcomes can be directly attributed to the nominee above and beyond their normal role? These may be agency specific or community focused.
- What types of challenges has your nominee overcome?

- Is your nominee seen by the community as a valuable asset in the life of the local community – explain in detail.
- A Winner of these Awards previously as a Volunteer of the Year and/or Officer in Paid Capacity is ineligible to be nominated.
- A Finalist in these Awards, is ineligible to be nominated again within a period of 5 years.
- A Nominee not selected as a finalist can be nominated again in the following year.
- Awards Ceremony - each finalist must attend at the Awards Ceremony to accept the Award in person.

#### Nomination - details

#### Important information when nominating someone for an Award

A panel of Rotarians will judge the awards who are independent judges. Their decisions will be based purely on information you provide.

Nominations must be submitted online at <https://resca.awardsplatform.com/>

Should you encounter any problems when completing your submission online, please contact Steve Hill on 0412 854 047 or [sphill1617@gmail.com](mailto:sphill1617@gmail.com).

#### Who can submit a Nomination?

- Anyone can nominate a person for the awards (self-nominations excepted) – as long as you are able to put together a submission, you are welcome to submit a nomination. It is often valuable to collaborate with friends, colleagues or the Emergency Services Agency where your nominee is a member or appointed. This will allow you to gather any additional information to strengthen your submission.
- General Public
- Emergency Services Colleagues
- Local Community Group, etc.